

BRARA Board Meeting

Date: Wednesday 01-AugustJuly-2020 Location: via Zoom Start Time: 12.00pm

Attendance: Bruce KO4XL, Jeff W4AEQ, Patrick KE4OBV, George WA2VNV,
Bonnie KC2JSV, Michael K8BQ, Art WA8VSJ, John N1QFH

The following items were discussed and actions assigned:

OVERVIEW

This was a virtual meeting using Zoom.

FACILITY OPENING PLANS AND LOGISTICS

The Board reviewed status and storm impact on the park closing.

ACTION: John.C will replace AC filter with HEPA filter just before we open shack

2020 FIELD DAY

Bruce will be consolidating the submitted results. We agreed to allow the winner first pick of items in Zoom Auction.

PAYPAL

ACTION: Via Zoom, Bruce and John.C will provide PayPal website capability

ACTION: Bruce to create secondary logon

ACTION: Bruce to generate PayPal report for Patrick

DMR MICROWAVE PROJECT

ACTION: Art, Lew, and Jerry will relocate dish on 2m or 70cm antenna

ACTION: Jerry to determine when the dish relocation can occur and advise Art, George and Lew

REMOTE STATION

The Board discussed the initial plan, staffing, timing and other logistics of bringing IP to the shack from the repeater site (distance is 8.5 miles). Per Art, access to site is only Mondays to Fridays. George and Art felt the dish at the shack tower may be OK. We may not need a climbing team and use climbers as last resort. George said we need to get POE ([CLICK FMI](#)) up and running and leave powered up. We will need communications (cell or radio) between repeater site and shack to fine tune. All the necessary equipment at the shack needs to be located. George said we need to be careful when climbing the tower not to damage the hardline and connectors. George and Bruce felt getting all moving parts, hardware and software versions working at shack before going to repeater site. George suggested not doing both sites on the same day. John.C will review IC-7600 built-in operation and Art suggested we wait until shack opens. Jeff.R raised issue of control operator. Observe GCARA experience as learning.

ACTION: John.C will reach out to Jerry.Z after 5pm for updates

ACTION: John.C investigate IC-7600 remote built in capability

REPEATER STATUS

Art and Lew have various issues they are addressing and provided updates. They have on order new coax hardline for the site. We discussed removing TG311027 from GCARA and potential for TG/TS conflicts. Bruce said the bigger issue is GCARA has their TG on both TS and their TG should be only on TS2. John updated board on status of access to Boca Hospital and retrieve club assets.

ACTION: Bruce to connect with Lew to update our DMR repeater details on database (FL spectrum coordinator FSMA)

ACTION: John.C to connect with Ricky.E and Kenny.H on Boca hospital to remove club assets

ACTION: Art and Lew to continue site repairs

ACTION: John.C obtain update from GCARA on our request to remove BRARA TG-311037 from their machine

SATELLITE PROJECT

ACTION: Satellite team look into refurbishing rotors

ACTION: Relocate fan-dipole antenna that may block the satellite system

1-YEAR MEMBERSHIP

ACTION: Bruce will send letter when full services restored

AED UPDATE

ACTION: Jerry will continue linkage with PBC and Life Safety Solutions for AED

BADGES

Bruce updated us on shirts and badges. Badge and shirts have been removed from paper application and online member wizard.

ACTION: Bruce pursue alternate badge suppliers (check with <https://thesignman.com>)

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ACTION: Patrick will check his record for those who paid for badges and shirts

TRAINING AND TESTING

Bruce proposed setting up online training via Zoom. Bruce will look at logistics and how to do testing such as using remote ARRL testing. Jeff.R stated PowerPoints are used to trail now and fits nicely into using Zoom. These classes would be web enabled for later viewing. Bruce has been asked by many people when we'll resume these classes. Once logistics are defined, we'll announce this offering. ARRL VEC is doing remote testing and Jeff.S is resource to advise us.

ACTION: Jay, Jeff.R, Roger, AI to define DMR curriculum

ACTION: Bruce will define logistics for online Zoom licensing classes and testing

BOARD ADMINISTRATION

We agreed to assign board and other attendees to make welfare checks. John.C updated board on website updates of PHP from 7.0 to 7.4 and issues being resolved.

ACTION: Board to define nominating committee for 2020 director elections by June

ACTION: John.C will add info to newsletter and weekly updates for people willing to be on the board

ACTION: John.C will continue training with Michael K8BQ admin tasks

ACTION: Patrick and Bonnie to continue knowledge exchange

ACTION: John.C will continue follow-up on board welfare checks

EQUIPMENT STATUS

We continued to review Zoom auction. Bruce suggested in weekly update to promote items. Board needs to review items what should not be placed on Zoom auction. Bruce asked to show some items for members to view. Goal is to clear space in the shack. George said we need to keep some displays for future use.

ACTION: Jay will continue reviving laptops and desktops

ACTION: John.C will send link to photos for board to review and ID if an item should be KEEP

ACTION: John.C will return to closet any item identified as KEEP

ACTION: Jay and John.C to access CPU and displays to KEEP

THE SHACK

Discussed refrig status and power bill. Bruce said we can reach out to Magnum once we open the shack.

ACTION: Jerry to rekey storage room locks and distribute

ACTION: Jeff.R and Bruce to coordinate training and rekeying shack and gate

ACTION: John.C to install di-pole lightening protectors

ACTION: Jeff.R will change shack door combination

PROJECTS

- Satellite System
- Repair Ameritron HF Amplifier
- Acquire AED for The Shack
- IP FAU-to-Shack
- Relocate FAU dish at repeater site

PRESENTERS

ACTION: Robert Molleda NWS on upcoming season

OTHER ITEMS

1) GCARA happy hour 2) BRARA weekly email 3) ARRL audio news 3) ARRL as possible presenter. 4) NBEMS net 5) echolink

ACTION: Bruce will continue addressing refrigerator repair

ACTION: John.C to investigate how to use list servers or groups.io to address member ASAP com

ACTION: Bruce will connect with Jerry.Z on club email server, AED and microwave to the shack

ACTION: John.C will continue piloting Google Groups for only the board

ACTION: John.C will reach out to Jay.M

Next Board meeting: Wednesday 6.00pm 19-August 2020, via Zoom virtual meeting

Adjourn: Motion by John.C and 2nd by Art, adjourn at 2.00pm and zoom ended

Respectfully submitted

John Cole N1QFH / Secretary