

BRARA Board Meeting

Date: Wednesday 17-June-2020 Location: via Zoom Start Time: 6.45pm

Attendance:

Bruce KO4XL, Patrick KE4OBV, George WA2VNV, Jeff K4BH, Michael W2RT, Jay N2ELG, Michael K8BQ, Bonnie KC2JVS, John N1QFH

The following items were discussed and actions assigned:

OVERVIEW

This was a virtual meeting using Zoom.

FACILITY OPENING PLANS AND LOGISTICS

The Board reviewed the final version of the opening plan to PBC and other supporting documents. Garbage bags will be used to dispose of all items on a daily basis. We reviewed the shack logistics and how we'll roll this out to members. We need to replace the AC filter with a MERV13 / SBB10 heap-filter available at Home Depot. Jay and Bruce reviewed the plan for keyboards. Bruce is researching further on keyboards to use. We discussed the day and time to open. We suggested setting Wednesday July 1st as start day. We'll need to identify board members who are willing to be on site for this effort. We can consider appointing a surrogate board member to staff the shack. We agreed members would make appointment and we'd arrange staffing of the shack.

MOTION: Motion by John.C and 2nd by Jeff.S to accept the "BRARA Phase 1 - Plans to open BRARA Club Station" document to be provided to PBC by Bruce; unanimously approved.

ACTION: John.C will attempt to replace AC filter with heap-filter

2020 FIELD DAY

We reviewed ARRL changes, how operators may submit BRARA as their club affiliation, and the BRARA interclub challenge.

ACTION: John will draft for members how to submit ARRL results with BRARA as club. Jeff.S will review the communication to ensure all aspects are covered. Also ensure member send results to ARRL and copy sent to Bruce ko4xl@brara.org.

PAYPAL

ACTION: Via Zoom, Bruce and John.C will provide PayPal website capability

ACTION: Bruce to create secondary logon

ACTION: Bruce to generate PayPal report for Patrick

DMR MICROWAVE PROJECT

ACTION: Art, Lew, and Jerry will relocate dish on 2m or 70cm antenna

ACTION: Jerry to determine when the dish relocation can occur and advise Art, George and Lew

REMOTE STATION

John.C gave update on server application install at station 3 desktop and VPN test results. Erik.R will assist John to ensure it's configured to work with the IC-7600. The board agreed to dedicate the fan dipole to station 3 remote operations. We discussed the Wi-Fi issues and possible solutions.

ACTION: Jeff.R will research and replace shack Wi-Fi via TechSoup.

ACTION: John.C will pilot proof of concept at station-3 at the shack as client and host using RemoteHams.com

REPEATER STATUS

George gave update on repeater site and replacement of coax with RG213 as temporary solution. Via email, Jerry.Z advised that FAU reset their device to our microwave dish at FAU and the DMR connection now works. George suggested we investigate an auto recycle device to avoid a repeat of this issue with the DMR device.

ACTION: Bruce to connect with Lew to update our DMR repeater details on database (FL spectrum coordinator FSMA)

ACTION: John.C to connect with Ricky.E on Boca hospital assets

ACTION: Art and Lew to continue site repairs

SATELLITE PROJECT

ACTION: Satellite team look into refurbishing rotors

ACTION: Relocate fan-dipole antenna that may block the satellite system

1-YEAR MEMBERSHIP

ACTION: Bruce will send letter

AED UPDATE

ACTION: Jerry will continue linkage with PBC and Life Safety Solutions for AED

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BADGES

ACTION: Bruce to follow-up with potential suppliers of badges and shirts

ACTION: Update logo to remove white background to transparent

TRAINING AND TESTING

ACTION: Jay, Jeff.R, Roger, AI to define DMR curriculum

ACTION: Jerry will send request for VE's a week before the testing

ACTION: Jerry will connect with Barry KB1PA on how and if BRARA may use remote testing

BOARD ADMINISTRATION

ACTION: Board to define nominating committee for 2020 director elections by June

ACTION: John.C will continue training with Michael K8BQ admin tasks

ACTION: Patrick and Bonnie to continue knowledge exchange

ACTION: John.C will follow-up on board welfare checks.

EQUIPMENT STATUS

ACTION: Define members on Equipment Liquidation Committee (ELC).

ACTION: John.C to work with ELC to set a Sunday in April.

ACTION: Jay will continue reviving laptops and desktops

THE SHACK

ACTION: Jerry to rekey storage room locks and distribute

ACTION: Jeff.R and Bruce to coordinate training and rekeying shack and gate

ACTION: John.C to install di-pole lightening protectors

ACTION: John.C will draft shack opening plans for all board members to review and critique

ACTION: Jeff.R will change shack door combination

ACTION: John.C will move cabinet in VHF room to shed.

PROJECTS

PROJECTS UNDERWAY

- Satellite System
- Repair Ameritron HF Amplifier
- Acquire AED for The Shack
- Mud free Shack Pathway

New project: Look into defining a team and setting up IP FAU-to-Shack

Suggested team: George and Jerry.Z for the IP connection

ACTION: John.C to update project and task list for board review

ACTION: Jerry.Z and George to partner to get dish at the repeater site and the shack

PRESENTERS

July - Kai Siwiak KE4PT will present subject TBA

OTHER ITEMS

ACTION: Bruce will continue addressing refrigerator repair

ACTION: John.C to investigate how to use list servers or groups.io to address member ASAP com

Next Board meeting: Saturday 12.00pm 4-July 2020, via Zoom virtual meeting

Adjourn: Motion by George and 2nd by Jeff to adjourn at 8.15pm and zoom ended

Respectfully submitted

John Cole N1QFH / Secretary