

BRARA Board Meeting

Date: Wednesday 18-MARCH 2020 Location: via Zoom Start Time: 6.43pm

Attendance:

Bruce KO4XL, Patrick KE4OBV, Jerry K4BFL, George WA2VNV, Jeff W4AEQ, Jay N2ELG, Michael K8BQ, Bonnie KC2JVS, John N1QFH

The following items were discussed and actions assigned:

OVERVIEW

This was a virtual meeting using Zoom. Bruce updated us on the PBC request to lockdown of the shack and the compound due to COVID-19. For the most part, action items at the shack and future events are on hold until further notice. Some action items that do not require people at the shack may continue.

PAYPAL

We discussed PayPal activity and fees charged.

ACTION: Via Zoom, Bruce and John.C will provide PayPal website capability

ACTION: Bruce to create secondary logon

ACTION: Bruce to generate PayPal report for Patrick

DMR MICROWAVE PROJECT

We discussed current action items.

ACTION: Art, Lew, and Jerry will relocate dish on 2m or 70cm antenna

ACTION: Jerry to determine when the dish relocation can occur and advise Art, George and Lew

REPEATER STATUS

We discussed current action items.

ACTION: Bruce to connect with Lew to update our DMR repeater details on database (FL spectrum coordinator FSMA)

ACTION: John.C to connect with Ricky.E on Boca hospital assets

SATELLITE PROJECT

George provided the board an update, tasks and cost estimates and item Rick is working. John.C relocated dipole away from satellite antennas. George delivered his IC-910H transceiver to shack and is in VHF/UHF room with power supply. Walt created a custom made bushings for the satellite system.

ACTION: Satellite team look into refurbishing rotors

ACTION: Relocate fan-dipole antenna that may block the satellite system

1-YEAR MEMBERSHIP

ACTION: Bruce will send letter

AED UPDATE

Jerry updated us on PBC plans. PBC visited our facility for AED assessment. Due to their requirement, PBC will not place a unit inside our facility since they will not have regular access. PBC offered another resource who will work with Jerry to provide a club owned AED.

ACTION: Jerry will continue linkage with PBC and Life Safety Solutions for AED

BADGES

We discussed current action items. We probably will need to do another badge setup. We need to remove white from our logo.

ACTION: Bruce to follow-up with potential suppliers of badges and shirts

ACTION: Update logo to remove white background to transparent

TRAINING AND TESTING

All planned classes and events are on hold

ACTION: Jay, Jeff.R, Roger, AI to define DMR curriculum

ACTION: Jerry will send request for VE's a week before the testing

BOARD ADMINISTRATION

We discussed nominating committee staffed by board members at large and others who could serve in this role. Michael updated us on how current experience with admin tools.

ACTION: Board to define nominating committee for 2020 director elections by June

ACTION: John.C will continue training with Michael K8BQ admin tasks

ACTION: Patrick to provide donation letter to Robert W1WNG and irk for Wx station

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EQUIPMENT STATUS

We discussed current action items.

ACTION: Define members on Equipment Liquidation Committee (ELC).

ACTION: John.C to work with ELC to set a Sunday in April.

ACTION: Jay will continue reviving laptops and desktops

THE SHACK

Bruce purchased 10x10 popup and is at shack. George replaced the damaged lightening arrestor pellets. John.C removed large inkjet printer from shack. Jay made monitor easier to read. Bruce has begun building raspberry-pi device to enable wireless printing.

ACTION: Purchase sand to reset pavers and add more stones (20 bags)

ACTION: Jerry to rekey storage room locks and distribute

ACTION: Jeff.R and Bruce to coordinate training and rekeying shack and gate

ACTION: George and John.C to address the rat nest of wires in VHF/UHF room

ACTION: John.C to install di-pole lightening protectors

PROJECTS

We discussed current action items. John.C created task and project list. We began discussion on configuring a shack remote station and who could be the experts to stand-up such a project.

ACTION: Bruce will purchase power conduit, connectors, boxes, glue etc.

ACTION: Bruce and Art will connect with tower maintenance service provider

ACTION: Radio Team to refactor all stations before 2020 Summer Field Day

ACTION: John.C to access with feedback on metal cowlings previously used or other options

ACTION: Relocate fan dipoles

ACTION: Relocate light poles to inside compound

ACTION: John.C to update project and task list

ACTION: Jerry to ask PBC about locating poles

ACTION: John.C will provide project list on regular basis

ACTION: Board to resume investigating remote station

PRESENTERS

Jeff.R updated us on speakers. Rich will present at next general meeting.

2020 WINTER FIELD DAY

We discussed how to setup radios and computers and how to restore to normal operation.

ACTION: John.C has planning underway

ACTION: Define core team to address each station and station setup notebook including N1MM

ACTION: Jerry to send John.C all WFD data and member presentation

ACTION: Michael and John.C to document and publish radio and PC settings and configurations

OTHER ITEMS

We discussed holding virtual General monthly meeting using Zoom and for snowbirds during summer months. Jerry offer alternative (<https://jami.net>) to Zoom which is totally free. We discussed holding more nets. George told us NY area nets are occurring more frequently and are information based regarding COVID-19. We'll reassess need for more nets in 1 month. We discussed obtaining fee based account with Zoom to address issues with our needs. Shack radios and computers are turned off, AC set to 78 degrees, tower lowered, 160m antenna secured,

ACTION: Board to complete virtual meeting setup and pilot for general meeting

ACTION: Bruce to create Zoom Pro account and setup for regular use

ACTION: John.C will have porta-potty removed

ACTION: Bruce will continue addressing refrigerator repair

Next Board meeting: Saturday 1.00pm 4-APRIL 2020, via Zoom virtual meeting

Adjourn: John.C moved, 2nd by George and approved at 8.55pm.

Respectfully submitted

John Cole N1QFH / Secretary