

BRARA Board Meeting

Date: Saturday 4-JAN 2020 Location: The Shack Start Time: 12.22pm

Attendance: Bruce KO4XL, Jerry K4BFL, George WA2VNV, Jeff KBH, Ralph W1DAR, Jay N2ELG, Michael W2RT, John.C N1QFH

The following items were discussed and actions assigned:

SETTING THE AGENDA

- We all offered our subject areas for the meeting.
- Next mid-month is 15-Jan 2019 at PBC Library Glades branch 6.30pm.

PAYPAL PROCESS

Reviewed status and how it's being used.

ACTION: Bruce to get the HTML to hand to John for our website as button

2020 WINTER FIELD DAY

John reviewed Check List, radio and MIS status and setup plans, assignments and need to have more helping hands.

ACTION: Bruce to connect with key CW operators

ACTION: John will continue with WFD plans, implementation and pursue operators and helping hands

ACTION: John will seek member to be WFH data collector to feed Jerry.Z data

ACTION: John will connect with Pablo on satellite contact efforts

DMR MICROWAVE PROJECT

Jerry updated us how to address microwave to FAU and provided handout on how this dish works. Art and Lew have discussed where to place dish on north wall. It has to be 10ft above any reflection points at the site and has to be away from cell structure. Need to clean up repeater site in utility room.

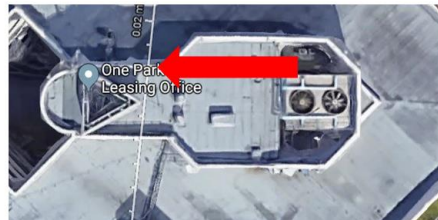
ACTION: Art and Lew to identify least intrusive place to relocate dish

ACTION: John will coordinate with Art / Lew to swap out repeater cabinets

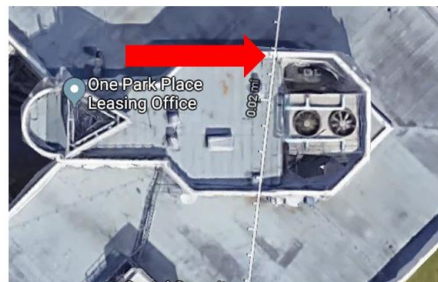
ACTION: Per Jeff.S address equipment at Boca hospital

ACTION: Jerry to determine when the dish relocation can occur based on Art and Lew's feedback

Line of sight and angle from 2M transmit antenna to FAU



Line of sight and angle from 70cm DMR mast to FAU



DMR REPEATER STATUS

Jerry updated us on a glitch that occurred at FAU which was corrected. We discussed how our DMR repeater can be known to the world and step to ensure this happens. Jerry updated us on a glitch that occurred at FAU which was corrected. We discussed how our DMR repeater can be known to the world and step to ensure this happens.

ACTION: FAU will implement notification if any issue occurs

ACTION: Bruce connect with Lew to update our DMR repeater details on database (FL spectrum coordinator FSMA)

ACTION: FAU will implement notification if any issue occurs

SATELLITE PROJECT

George reviewed plans for placing the tower base. We discussed how this may roll out and details to ensure its done properly.

ACTION: George with help by John will seek workers for this project

ACTION: George will update us on his plans with dates and volunteers needed

BRARA Board Meeting

ACTION: At member meeting ask for volunteers to dig hole

MOTION: By George 2nd by John for Patrick/Bruce to purchase used mast pre-amps for \$150, passed

1-YEAR MEMBERSHIP

Bruce reviewed drafted letter.

ACTION: Bruce will send letter.

AED UPDATE

Jerry updated us on PBC plans for AED to be located in parks.

ACTION: Jerry will connect with PBC as county activity picks up

BADGES

Bruce updated us on status and timing

ACTION: Bruce to follow-up with potential suppliers of badges and shirts

ACTION: Patrick will forward to Bruce link to previous supplier's web site

TRAINING TESTING

We reviewed the planned dates with July being the only firm and scheduled date. Jeff.S stated extra question pool changes in July 2020 and we need to address that class first. We need to schedule extra ahead of general and probably 2nd or 3rd weekend in February followed by general training in March. We discussed logistics of holding DMR training. Next quarterly is coming up 2nd thursday in February.

ACTION: Bruce to define when general and extra class will be scheduled

ACTION: Jay to connect with Jeff.R on DMR class

ACTION: Jeff.R to define when DMR class will be scheduled

BOARD BACKUPS AND ELECTIONS

Reviewed who backs up whom in minutes and or policy book. We discussed having members at large shadow and become involved. We discussed asking general membership to consider becoming involved and ensure administrative continuity and Bruce suggested member-at-large is good stepping stone. We'll need nominating committee.

ACTION: John.C will find minutes or policy regarding role backups

EQUIPMENT STATUS

We need to figure what items to make available to members for sale. Bruce reviewed recent donated hallicraft / sky-buddy and other items. We need to disposition all the recent items donated to free up space and ensure its handled as the people donating prefer. We will identify items to be free to members for 2 weeks and then whatever is left address it aka recycle. We discussed providing John.H with friend for HF receiver possibly the Kenwood transceiver. Jay has plans to revive several donated desktops and needs drives and other items to ensure he can configure as needed. George updated us on his research on 2m amplifiers and we discussed purchasing an amplifier for the 2m repeater.

ACTION: BOARD will define items that can be made free to members and placed on table at the shack for 2 weeks

ACTION: Bruce will bring donated items for review

ACTION: Jay will revive select desktops

MOTION: By George 2nd by John for Patrick/Bruce to purchase TE System Model 1406RN amp not to exceed \$650, passe

THE SHACK

Bruce has 3rd chair mat and can put it down anytime. Amp and tuner is ok at station-3. Per Bruce the parts for Amatron are in closet. We discussed the FT-1000MP and FT-897 and what needs to be done to make it ready for 2020 Winter Field Day. We need to purchase a mic for the FT-1000MP. We discussed the popups and what needs to be purchased. We discussed the missing gear and the need to rekey storage locks. The clock on the wall is defective and Jay offered to examine. We discussed the mud that occurs outside when it rains. John.C tested stones for 2 weeks with good results. We discussed possible trailer purchase but we're not allowed to store at our facility. We discussed how best to haul rocks to site. We agree to not spend association funds on these stones. Michael replaced and test CO2 and smoke detector batteries.

ACTION: Bruce to put down 3rd chair mat

ACTION: Bruce to purchase mic for FT-1000MP

ACTION: Bruce to purchase popups

ACTION: Jay to address wall clock

ACTION: Jerry to rekey storage room locks and distribute

ACTION: John.C to continue placing pavers and stones in mud areas

BRARA Board Meeting

HAMCATION

We discussed status and payment process.

PAYPAL

Our process is working fine but needs enhancements. Need confirmation sent to members when paid.

ACTION: Bruce to get PayPal HTML and provide to John.C for website implementation

PROJECTS

When squirting chain oil on cable, be sure to cover pulleys. We discussed the following projects and updates. Tower has been there 7 years and that is original cable. Cables are good for 10 years and then fail.

- Tower maintenance
- Build housing for tower motor
- Replacing the conduit power outside the shack

ACTION: Bruce will purchase power conduit, connectors, boxes, glue etc.

ACTION: Bruce will connect with tower maintenance service provider

PRESENTERS

Jeff.R provided Jan and Feb presenters. It would be nice to know presenters 2 months ahead. George can present his remote operation.

ACTION: John.C will connect with Jeff.R on future presenters and advise him of George's availability

2020 WINTER FIELD DAY

John.C reviewed plans and critical dates: setup and prep 9am 18-Jan and the event on 25 and 26 Jan. We are in need of operators. We reviewed checklist and tasks. Band filters and all necessary WFD are in crates in closets. We discussed statistics and reporting which will be covered by Jerry.Z. Setup is critical and we need more helping hands. Need to purchase foods and materials. We reviewed satellite work and contacts. Pablo is available Wednesdays. Ralph will check on grills. We need to address 50m on FT-897 and UHF/VHF with GCARA and WPBARG. GCARA will be done by 8pm and need to do possibly 4-5pm schedule and test in morning and call Jeff.S to confirm. George said 18-Jan there is VHF contest he'll be working. Walt has been in touch with PBC for approval paperwork. Someone needs to look at mic clip for FT-897 if it locks of not.

ACTION: Bruce to connect with key CW OPS

ACTION: Define someone who can be data collection point person

ACTION: Board needs to pursue CW OPS

ACTION: George and John to review simplex VHF/UHF setup to use John's go station

ACTION: Michael will look at installing JS8Call for WFD

ACTION: John will call Jeff.S in am to test VHF/UHF simplex per George use disk-cone antenna

ACTION: Bruce to purchase FT-1000MP 8 pin mic

ACTION: Need people to assist Pablo when doing satellite contacts

ACTION: Bruce and John will purchase items on 24-Jan

Next Board meeting: 6.30pm 15-JAN 2020 at PBC Library Glades branch

Adjourn: Jay moved, 2nd by Jeff.S and approved at 2.43pm.

Respectfully submitted

John Cole N1QFH

Secretary