BRARA Board Meeting

Date: Saturday 2-NOV 2019   Location: The Shack   Start Time: 12.12pm
Attendance: Bruce KO4XL, Patrick KE4OBV, Jerry K4BFL, Ralph W1DAR, Jeff W4AEQ, John.C N1QFH,
Jay N2ELG, Jay W1JAY, Dennis KA2TGQ,

The following items were discussed and actions assigned:

SETTING THE AGENDA
- We all offered our subject areas for the meeting.
- Bruce and Jeff.R will not be present on 3-DEC general meeting.
- Next mid-month is 20-Nov 2019 at PBC Library Glades branch 6.30pm.

PAYPAL PROCESS
Discussed what needs to be done to enhance the PayPal experience for members. All 4 officers are being notified by email anytime someone pays via PayPal with all detail info needed to manage audit trail. We discussed consideration of asking member to up the dues by 2 or 3 dollars to offset the PayPal processing fees. No action taken. We discussed if the number of members paying via PayPal becomes more prevalent, we may change our policy. Does Patrick need to see PayPal account for his report? Bruce and Patrick will coordinate.
> **ACTION**: Bruce to get the HTML to hand to John for our website as button
> **ACTION**: Bruce will periodically log onto BRARA PayPal account to transfer funds
> **ACTION**: John.C will add verbiage to ask members for voluntary $2 more for dues to offset PayPal processing fees
> **ACTION**: Patrick will connect with Chris.H on 2 years of dues

2020 WINTER FIELD DAY
John will be coordinator until someone else volunteers. Details will follow.

REPEATER AND HF UPDATE
Jerry updated us on repeater status which included duplexers. Bruce has access to duplexers and repeater for sale and will follow up. Bruce updated us on George's feedback. Jerry updated us that GCARA updated their DMR server to 3202. The amp and IC-7600 still need work. Bruce purchased new HF finals and will replace finals in IC-7600 and Bruce purchased 2 new antenna / radio switches. Bruce updated us on stepper issue as being programming on stepper controller. Possibly Ralph and Walt may update the settings on the stepper controller. The tuner at Station 1 was addressed by Ed N2II and is working normally.
> **ACTION**: Ralph will install new antenna / radio switches
> **ACTION**: Ralph and Walt will look at updating the Stepper Controller settings

INVENTORY
Discussed what is available and what activity we had from Radiator Grille. If we cannot move items, we may place on EBay for sale.
> **ACTION**: John will get a PowerPoint of for sale inventory items for Bruce to present at meeting

TRAINING
Bruce updated us on plans for general, extra and tech classes. Bruce told us LDS wants another class at their facility. Per Jerry BRARA has VE testing on 14-November and it's on our calendar.
> **ACTION ITEM:** Bruce will follow-up with other trainers to pin down dates

RADIATOR GRILLE
Ralph updated us on this event and who get photo credits such as Dennis KA2TGQ photos.

DMR Project
Jerry updated us on FAU IP access status and plans to finish this task.
> **ACTION ITEM:** Jerry.Z to partner with FAU to complete IP setup

BADGES
We discussed current status of suppliers.
> **ACTION ITEM:** Bruce to follow-up with potential suppliers of badges and shirts
> **ACTION ITEM:** Patrick will forward to Bruce link to previous supplier's web site

AED UPDATE
Jerry updated us on PBC plans for AED to be located in parks.

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HF SWITCHING OPPORTUNITY

Bruce updated us of opportunity per Ed N2II for the club to acquire an antenna switcher Hamplus AS-84E for very low investment. This means any radio can use any antenna and manages the conflicts simultaneously. From Hamplus the main control box is $1400 and each radio control station is $500 each for total of $3400 vs less than $1100 for the main control box and 4 antenna control stations. Biggest concern is to ensure robust training and protect our investment. We may roll training into new keying of shack access. We will need to resolve all issues with the HF stations are 100% resolved. Motion carried to purchase this equipment. Ralph asked what funds we need to run the origination and suggested we have a budget. Bruce said our total annual expense if about $2500 per year. Jeff.R stated we need to build curriculum to train people on the use of this new equipment.

     CLICK FOR ANTENNA SWITCH AS-84E
     CLICK FOR ANTENNA SWITCH CONTROL MBD-8E
     MOTION: Moved by John, 2nd by Jeff.R for our organization to purchase this equipment. Motion discussed and passed.

MISSING EQUIPMENT

Bruce raised concern we have not located the **TDR** Patrick donated. It's a large yellow case. This is a significant investment and needs to be located. This is needed to address HF room issues.

     ACTION ITEM: John.C will re-examine all places in inventory for this

DMR TRAINING

Per member request, we discussed offering a DMR class and a pi-star to build class.

     ACTION ITEM: Jeff.R will re-examine the DMR material and class

PROJECTS

Discussed the following projects and updates

- Tower maintenance
- Satellite tower and antenna installation
- Weber Grill: updated and cleaned by Ralph and grill food at Board agenda meeting
- Wi-Fi repair
- Holiday party: John.C will be coordinator

ACTION ITEM: Bruce will connect with Ed N2II on tower maintenance person

ACTION ITEM: Bruce will purchase Weber grill cover

ACTION ITEM: John will re-cure grill grates

ACTION ITEM: John will move repeater case for Jerry to locate to repeater site

ACTION ITEM: Bruce and Jerry to repair Wi-Fi

MEMBER WIFI AT SHACK

We discussed making this available for members, passwords, liability, risks, costs, approvals, data caps, enforcing landing page and other logistics. Look into a 2nd TechSoup hotspot for shack at costs of $120 / year and cost of device.

     ACTION ITEM: Jeff.R will get 2nd Sprint hotspot for shack

DONATED ITEMS

We discussed how to accept donated items and making a policy. Need to discuss donation letter by Patrick.

DMR CODEPLUG

We discussed how to manage and offer support by Jay N2ELG and John N1QFH. AC4RL would be nice to have as presenter.

Next Board meeting: 6.30pm 20-NOV 2019 at PBC Library Glades branch

Adjourn: motion moved and approved at 1.34pm.

Respectfully submitted
John Cole N1QFH
Secretary