

BRARA Board Meeting

Date: Saturday 5-OCT 2019 Location: BRARA The Shack Delray Beach FL Start Time: 12.10pm

Attendance: Bruce.R KO4XL, Patrick KE4OBV, Jeff.S K4BH, Ralph W1DAR, John.C N1QFH

The following items were discussed and actions assigned:

TOWER MAINTENANCE

Discussed maintenance and age of cable which we believe is 7-9 years old.

ACTION: Per George, need to apply motorcycle grease to cable

ACTION: Bruce to acquire tower expert to access tower status such as cabling

THE SHACK

Updated board that outside GFI power plugs are corroded and need to be replaced. We ran power cable to power town to go back up since the plug for this was also corroded. Need to define project teams to get this done. Discussed shack and shed decluttering. Discussed floor repair in HF room.

ACTION ITEM: Set workgroup to replace these plugs and mark breakers

ACTION ITEM: Replace AC filter

ACTION ITEM: Bruce and Jerry.Z will define and coordinate date and people to get these tasks done.

ACTION ITEM: Bruce to replace hotspot battery

ACTION ITEM: John.C reorg and declutter shack space

ACTION ITEM: John.C to replace tiles in HF room

ACTION ITEM: John.C to get Office Depot floor protectors for each station (see Bruce to use club card)

2020 Winter Field Day

Discussed priority and will gear up after Radiator Grille.

ACTION ITEM: John.C will start planning process

Radiator Grille

Discussed the event with Ralph W1DAR leading the way and we reviewed tasks and timing. Menu is dogs, burgers, potluck, drinks, and chips. Board will greet, welcome and grill. We expect 30 to 50 people attending. Bruce and others will assist in purchasing food and drinks the day before. Ralph suggested we consider GFS, Cosco and BJ's for items, need spray cleaner. Bruce updated us on refrig. Ralph suggested we add request for member to consider donating a tuner for HF 2k watts.

Bruce reviewed plans where he and Patrick will handle inventory viewing. Jeff.S suggested donating to Ham Helpers or Handy Hams. Patrick suggested taking items to Melbourne t ham fest.

ACTION ITEM: Ralphs will update task list

ACTION ITEM: John.C connect with John.H, check paper, plastic ware, cut onions, fill 5gal water cooler, check propane

ACTION ITEM: Patrick and Jerry.Z will provide ice

ACTION ITEM: Board will setup at 9am on 19-Oct-2019

ACTION ITEM: Bruce to purchase new refrig

ACTION ITEM: John.C to send email blast weekly and day before event

ACTION ITEM: All Board member please wear club shirts and badge

ACTION ITEM: Board will be welcoming group and rotate on grilling

ACTION ITEM: John.C will declutter The Shack to free up space

ACTION ITEM: John.C will send Ralph the Board contact list

ACTION ITEM: John.C to spread fire ant compound around shack

ACTION ITEM: We need to identify members who can assist

ACTION ITEM: John.C to check with Jeff.R on flyers

ACTION ITEM: John.C will get SC card for TV, need hand cleaner

ACTION ITEM: Bruce will announce inventory plans at next general meeting

ACTION ITEM: Bruce and Patrick will handle inventory process to members

ACTION ITEM: Bruce will send to John.C inventory process doc for members

ACTION ITEM: Need to review inventory for members

ACTION ITEM: John.C send board inventory items for review

Donated Items

PY1KCF Fran donated several satellite items.

ACTION ITEM: Patrick will provide him a donation letter.

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DMR Project

Bruce updated on non-penetrating mat and base for FAU location. Bruce will coordinate with FAU folks. Once installed Jerry.Z will setup and configure.

ACTION ITEM: Bruce to deliver items to FAU

ACTION ITEM: Jerry.Z to configure once FAU has the dish located as needed

Holiday Party

Looking for venue and will keep to pot luck supper. John.C updated current search results which is ongoing. For So County Civic center need 12 month out to reserve and there is a fee. Bruce can get his clubhouse.

ACTION ITEM: Board members will search for venue and collaborate via email to all board members.

ACTION ITEM: John.C connect with Robert.E on his clubhouse facility

ACTION ITEM: John.C will check with Morakaimi, Weismann, Legion/VFW, Elks, Lions, and Path Reef Park locations

Radio Repair

Per George's request, we discussed getting the IC-706 on 6m beacon repaired to send to ICOM.

ACTION ITEM: Bruce will discuss repair options with Art

DMR CODEPLUG

Discussed getting codeplugs updated with Jay.S N2ELG and John.C. This is member-helping-member task and not club sponsored.

ACTION ITEM: Jay.S and John.C to address AnyTone CP

TRAINING

Bruce updated us on plans for general, extra and tech classes. Bruce told us LDS wants another class at their facility. Jeff.S has been updating Tech Class slides.

ACTION ITEM: Bruce will follow-up with other trainers to pin down dates

DUES

Reminded all dues started on 1-October and will be in weekly emails and newsletters.

SCOUT JOTA AT THE SHACK

Bruce updated us on plans for 19-Oct-2019 at The Shack We discussed process to allow outside groups to use our facility. We need to have board sponsor, access to shack, add to calendrer and station reservation, and communicate to all stakeholders.

ACTION ITEM: John.C will draft hosting event admin policy for board review

ACTION ITEM: Bruce will be Scout JOTA sponsor

ACTION ITEM: Jeff.S to connect with Erick on the event

PRESENTERS

Reviewed known presenter for October meeting: Erick on Emergency Shelters. Discussed need to identify future presenters

ACTION ITEM: Jeff.R will get name and subject to John.C for future meetings

Newsletter

John.C informed board that the apparel section and badge info needs to be updated. Jeff.S also has a supplier for CAP

ACTION ITEM: Patrick will contact with facility (A-Z Designs) to create badges, possible apparel and hats.

ACTION ITEM: Patrick will contact prior supplier for logo and other items the club owns

Adjourn: adjourn at 1.42pm, approved.

Respectfully submitted

John Cole N1QFH

Secretary